

# **Civil Process**

All service fees will be a flat fee of \$36.00 per service address. Any additional document(s) at same address will be an additional \$30.00 each. The fees must be sent with the document(s) to be served. In addition, please include a self-addressed, stamped envelope to mail back the return of service. The service fees must be in the form of a personal check, cashier's check, money order, a check from a Circuit Clerk's Office or law firm. We will accept cash in the exact amount. We do not accept credit or debit.

Please mail documents and make checks payable to: Camden County Sheriff's Office, Attn: Civil Process Division, 1 Court Circle, Suite 13, Camdenton, Missouri 65020.

If you have any questions, please contact Kim Naugle, Civil Process Clerk at (573) 346-2243 x266 or [k.naugle@camdenso-mo.us](mailto:k.naugle@camdenso-mo.us) or Tonia Bailey, Records Supervisor at (573) 346-2243 x238 or [t.bailey@camdenso-mo.us](mailto:t.bailey@camdenso-mo.us).